



WHALLEY PARISH COUNCIL

MINUTES FOR THE GROUNDS & GARDENS COMMITTEE MEETING HELD ON TUESDAY 10th JANUARY 2017 AT 7.30pm at THE OLD GRAMMAR SCHOOL

1. To accept apologies

Councillors in attendance:

J Brown M Highton S Barker D Sleight
Apologies: M Fallon L Rimmer

In attendance: F Holland, Clerk to Council

2. To accept as correct the Minutes of the Previous Meeting held on 18th October 2016

It was resolved to accept as correct the Minutes of the Previous Meeting held on 18th October 2016

3. Report Back from Councillors (Information Only)

- a. The Lengthsman reports:
 - i. An area adjacent to Cosgroves on the bus station needs repointing – The Clerk informed John Heap at RVBC who queried the responsibilities. LCC were contacted by the clerk who responded that the area did not constitute an area where safeguarding is necessary.
 - ii. The War memorial was cleaned prior to Armistice day. Mr Hardman was on site at which he alleged that his work was being duplicated.
- b. The complaint by Mr Duckworth regarding the overgrown grass verge on The Sands has resulted in a letter from LCC Highways accepting responsibility and placing vegetation removal at this site on their duty rota.
- c. Abbey Gardening Services will:
 - i. Plant bulbs at QEII and Vale Gardens
 - ii. Complete compost heap

4. To Review the Parish Council input to Pickwick Night/Xmas 2016

- a. Clerk to send a letter to Abbey Gardening Services for their endeavours at Pickwick Night and Xmas
- b. To note approximate price for Xmas Tree - £300 & Electrician £50
- c. Clerk to respond to the Neil Martin e-mail regarding Xmas lights: a. providing information on the contractor who supervised the Clitheroe lights and b. Clarifying the Chamber of Trades ownership and responsibilities for the Xmas Lights.

5. To consider priorities for Spring 2017 for the Lengthsman and Abbey Gardening Services

- a. Remove graffiti and re-stain bench on Vale Gardens
- b. Renovate Jill Taylors bench
- c. Clean other benches
- d. Yew Tree to be pruned
- e. 8 Coping stones to be secured
- f. Power wash Vale Gardens
- g. Clean signs

6. Date of Next Meeting

I was resolved that the next meeting would take place on Tuesday 11th April 2017 at 7.30pm at the Old Grammar School

The meeting ended at 8.27pm

Signed.....Date.....